

AUDITED PROJECT FINANCIAL STATEMENTS

Project N° : 2000001405

IFAD Loans No. L-I-2000001758

IFAD Grant No. 2000001759

Period covered 01/01/2018 – 31/12/2018

Enhanced Smallholder Agribusiness Promotion Programme (E-SAPP)

Prepared by: Auditor General

Received on 29/06/2019

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REPUBLIC OF ZAMBIA

MINISTRY OF AGRICULTURE

ENHANCED SMALLHOLDER AGRIBUSINESS PROMOTION PROGRAMME (ESAPP)

IFAD Loan Agreement No 200001758 and Grant No 2000001759

FINANCIAL STATEMENTS **For the year ended 31st December 2018**

Ministry of Agriculture
Enhanced Smallholder Agribusiness Promotion Programme (ESAPP)
Financial Statements for the Period Ended 31st December 2018

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Ministry of Agriculture
Enhanced Smallholder Agribusiness Promotion Programme
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Programme Managements' Responsibilities

The Programme Management is responsible for preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error. In preparing these financial statements, the Programme Management has selected suitable accounting policies and applied them consistently, made judgements and estimates that are reasonable and prudent and follows applicable accounting policies.

The Programme Management is responsible for ensuring that the Programme keeps proper accounting records, which disclose with reasonable accuracy at any time the financial performance of the Programme. The Programme Management is also responsible for safeguarding the assets of the Programme and taking reasonable steps for the prevention and detection of fraud and other irregularities.


Management of the Programme confirm that in their opinion the financial statements give a true and fair view of:

- i. The financial performance of Enhanced Smallholder Agribusiness Promotion Programme for the year ended 31st December 2018 in accordance with the International Public Sector Accounting Standards (IPSASs) Cash Basis of Accounting.
- ii. The sources and applications of funds of Enhanced Smallholder Agribusiness Promotion Programme for the year ended 31st December 2018 in accordance with IPSASs.

In addition,

- (a) with respect to statements of Expenditure (SOE), adequate supporting documentation has been maintained to support claims to IFAD for reimbursements of expenditure incurred;
 - (b) such expenditures are eligible for financing under IFAD Loan Agreement No 2000051758 and Grant No 2000001759, and
 - (c) The Designated Account has been maintained in line with, and cumulative balance is in accordance with the Loan Agreement.
- iii. The financial position of the Special Account of the Enhanced Smallholder Agribusiness Promotion Programme as of 31st December 2018 for the year then ended in accordance with IPSASs and IFAD guidelines, and of the sources and application of funds.

Signed at Lusaka on 28/06/2019.....


.....
Songwayo Zyambo
Permanent Secretary

OFFICE OF THE AUDITOR GENERAL

INDEPENDENT AUDITOR'S REPORT

STAND No. 7951
HAILE SELASSIE AVENUE,
LONGACRES
P.O BOX 50071
LUSAKA, ZAMBIA

E-mail:
auditorg@ago.gov.zm
Website: www.ago.gov.zm
Telephone: +260252611/252771

To the Permanent Secretary – Ministry of Agriculture

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of the Enhanced Smallholder Agribusiness Promotion Programme (ESAPP) under the Ministry of Agriculture (MOA) which comprise the Statement of Sources and Utilization of Funds by Category and by Component for the year ended 31st December 2018 and notes to the financial statements, including a summary of significant accounting policies as set out on pages 7 to 17.

In my opinion, the accompanying financial statements of the Enhanced Smallholder Agribusiness Promotion Programme (ESAPP) under the Ministry of Agriculture (MOA) are prepared, in all material respects, in accordance with International Public Sector Accounting Standards (IPSASs) Cash Basis of Accounting and Financing Agreements between the International Fund for Agricultural Development (IFAD) and the Government of the Republic of Zambia (GRZ).

Basis for Opinion

I conducted my audit in accordance with International Standards of Supreme Audit Institutions (ISSAIs). My responsibilities under these standards are further described in the Auditor's Responsibilities for the audit of the Financial Statements section of my report. I am independent of the Enhanced Smallholder Agribusiness Promotion Programme (ESAPP) in accordance with the International Organization of Supreme Audit Institutions (INTOSAI) Code of Ethics together with the ethical requirements that are relevant to my audit of the Financial Statements in Zambia, and I have fulfilled my other ethical responsibilities in accordance with these requirements and the INTOSAI Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with International Public Sector Accounting Standards (IPSASs) Cash Basis of Accounting and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing the project's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the

OFFICE OF THE AUDITOR GENERAL

project or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the project's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISSAIs, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit. I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable related safeguards.

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Report on Other Legal and Regulatory Requirements

In my opinion, the financial statements of Enhanced Smallholder Agribusiness Promotion Programme (ESAPP) has been prepared in accordance with the International Fund for Agriculture Development (IFAD) Financing Agreement.



Davison K. Mendamenda
ACTING AUDITOR GENERAL
OFFICE OF THE AUDITOR GENERAL

DATE: *28th June* 2019

Ministry of Agriculture
Enhanced Smallholder Agribusiness Promotion Programme
Financial Statements for the Period Ended 31st December 2018
STATEMENT OF SOURCES AND UTILIZATION OF FUNDS (BY COMPONENT)

SOURCES	NOTES	2018		2017	
		ZMK	USD	ZMK	USD
Opening Balance	6	10,948,184.04	1,095,607.24		
Receipts from IFAD (SOEs)	7	29,253,787.34	2,809,487.38	16,975,520.00	1,700,000.00
Receipts from IFAD (Direct Payments)	7				
Government Contributions	7	252,027.86	24,204.36	73,577.76	7,368.39
Total Funds Available		40,453,999.24	3,929,298.98	17,049,097.76	1,707,368.39
APPLIED TO:					
Enabling Environment for Agribusiness Devt Growth					
Agribusiness Policy Devt	8	2,800,832.66	268,987.53	-	-
Institutional Strengthening for Agribusiness	9	953,273.96	91,550.92	239,993.12	24,033.92
Sustainable Agribusiness Partnerships					
Strategic Linkages of graduating SF to Markets	10	3,097,355.61	297,465.12	107,673.00	10,782.83
Enabling Agro -Micro, Small & Medium(MSME)	11	6,896,513.81	662,330.26	317,174.26	31,763.16
Facilitating Pro Smallholder Market - Pull Agribusiness	12	5,798,152.70	556,845.40	1,537,367.06	153,958.41
Programme Implementation					
Programme Implementation	13	9,864,144.65	947,336.82	3,806,183.82	381,167.26
Total Funds Utilised		29,410,273.39	2,824,516.05	6,008,391.26	601,705.58
Surplus		11,043,725.85	1,104,782.92	11,040,706.50	1,105,662.81
Exchange Gain /(Loss)	14	1,875,096.39	(21,425.36)	(92,522.46)	(10,055.57)
Net Cash available		12,918,822.24	1,083,357.56	10,948,184.04	1,095,607.24
REPRESENTED BY:					
Cash and Cash equivalent					
Bank Balances	15	12, 918, 822.24	1,083,357.56	10, 948,184.04	1,095,607.24

Signature:.....*K. Kuylen*.....

Signature:.....

Name: Kw. BISA LIYAKU
Programme Manager – ESAPP

Name: Soukanya 24/04/20
Permanent Secretary- Ministry of Agriculture

Date: 28/06/2019

Date: 28/06/2019

Ministry of Agriculture
Enhanced Smallholder Agribusiness Promotion Programme
Financial Statements for the Period Ended 31st December 2018

STATEMENT OF SOURCES AND UTILIZATION OF FUNDS (BY CATEGORY)

SOURCES	NOTES	2018		2017	
		ZMK	USD	ZMK	USD
Opening balance	6	10,948,184.04	1,095,607.24		
Receipts from IFAD	7	29,253,787.34	2,809,487.38	16,975,520.00	1,700,000.00
Receipts from IFAD (Direct Payments)	7				
GRZ Contributions	7	252,027.86	24,204.36	73,577.76	7,369.39
		40,453,999.24	3,929,298.98	17,049,097.76	1,707,368.39
Total Funds Available					
Consultancy		1,173,738.74	112,724.01	239,993.00	24,033.91
Equipment & Materials		818,166.81	78,575.44	72,827.03	7,293.21
Trainings		8,000,388.58	768,344.64	2,606,304.97	261,006.35
Goods, services & Input		3,545,082.91	340,464.15	144,045.00	14,425.27
Grants & Subsidies		4,901,088.14	470,692.74		
Salaries & Allowances		10,971,808.21	1,053,715.07	2,945,221.26	294,946.85
Total Funds Utilised		29,410,273.39	2,824,516.05	6,008,391.26	601,705.59
Surplus		11,043,725.85	1,104,782.92	11,040,706.50	1,105,662.80
Exchange Gain / (Loss)	14	1,875,096.39	(21,425.36)	(92,522.46)	(10,055.56)
Net Cash Available		12,918,822.24	1,083,357.56	10,948,184.04	1,095,607.24
REPRESENTED BY:					
Cash and Cash Equivalent					
Bank Balances	15	12,918,822.24	1,083,357.56	11,040,706.50	1,105,662.80

Signature: 

Signature: 

Name: KUBISA LITWALI
Programme Manager – ESSAPP

Name: SOLWATO ZYANDU
Permanent Secretary- Ministry of Agriculture

Date: 28/06/2019

Date: 28/06/2019

Ministry of Agriculture
Enhanced Smallholder Agribusiness Promotion Programme
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NOTES TO THE STATEMENT OF SOURCES AND APPLICATION OF FUNDS

1. Programme activities and financing

The Government of the Republic of Zambia (GRZ) has received financing in the form of a loan from the International Fund for Agricultural Development (IFAD) to finance the establishment of the Enhanced Smallholder Agribusiness Promotion Programme (E-SAPP), a Programme being implemented by the Ministry of Agriculture (MoA) over a seven-year period. The purpose of the Programme is to “increase the volume, and food and nutrition security, of rural households involved in market-oriented agriculture.”.

The Programme seeks to ensure a significant expansion and increase in the efficiency of the value chains for selected commodities, to enable large numbers of poor farmers to improve their cash incomes. This concentration on the “demand-pull” side of market development will complement other investments in agricultural production, many of which are supported by other development partners.

The Programme consists of three components:

- a) Enabling Environment for Agribusiness Development Growth and,
- b) Sustainable Agribusiness Partnerships
- c) Programme Implementation

2. Significant accounting policies

a) Basis of preparation of the financial statements

The statement of sources and utilisation of funds is prepared on a cash basis under the historical cost convention in accordance with International Public Sector Accounting Standards (IPSASs).

b) Revenue recognition

Revenue is recognised when the money is received from the Donor or Government. Bank interest and other income include funds received by the Programme which is incidental to the activities of the Programme and is included in the financial statements when received.

c) Expenditure

Payments are recognised when paid. No provisions are made for accrued expenses.

d) Capital Expenditure

Items of a capital nature are expensed at the time of acquisition and include but not limited to Motor Vehicles, Computer and Office Equipment, Office furniture.

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NOTES TO THE STATEMENT OF SOURCES AND APPLICATION OF FUNDS

e) Translation of foreign currencies

The Programme came into effect on the 6th July 2017 with the first funding being on the 17th October 2017. The transactions in Zambian Kwacha during the year are translated into US dollars at an average rate of K10.4125. Balances in Zambian Kwacha at the year-end are translated into US Dollar at the closing rate of K11.9248 which was the Bank of Zambia rate ruling then. The resulting differences from conversion and translation are charged to the statement of source and utilisation of funds in the period in which they arise as exchange gains/ losses. The computation of exchange gain/loss is computer generated from the Pastel Accounting package.

f) Receipts from the International Fund for Agricultural Development (IFAD)

Receipts from IFAD represent monies transferred to the Designated Account in Lusaka from the Credit account in Rome or direct payments to suppliers by the International Fund for Agricultural Development.

g) Receipts from the Government of the Republic of Zambia (GRZ)

Receipts from GRZ represent taxes and duties foregone by the GRZ in transactions concluded in the execution of the Programme as provided for in Article 2 of Schedule 3 to the Financing Agreement.

h) Operating costs

These represent operational costs incurred under the Programme arising on account of maintenance of vehicles, fuel, equipment, office supplies, utilities, consumables, travel and accommodation, auxiliary Programme staff salaries, and medical expenses.

3. Taxation

The Programme is exempted from taxation in compliance with Article 2 of Schedule 3 of the Financing Agreement No. 2000001758 dated 6 July 2017 entered into between the Government of the Republic of Zambia on one hand and the International Fund for Agricultural Development on the other hand.

4. Currency

These financial statements are presented in both Zambian Kwacha and United States Dollars.

All amounts in the financial statements and notes are presented in Zambian Kwacha (ZMK), rounded to the nearest One Kwacha (K), unless otherwise stated


5. Government Contribution (Taxes Forgone)

The GRZ contribution have been calculated from the local purchase orders issued to the suppliers during the year.

Ministry of Agriculture
Enhanced Smallholder Agribusiness Promotion Programme
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NOTES TO THE STATEMENT OF SOURCES AND APPLICATION OF FUNDS

6 Opening Balances
Bank Balances

	ZMK	USD	ZMK	USD
	8,993,520.00	900,000		
	1,724,769.68	172,601.24		
	229,894.36	23,006.00		
Total Opening Balances	10,948,184.04	1,095,607.24	-	-

7 Receipts from Partners

Receipts from IFAD (SoEs)	29,253,787.34	2,809,487.38	16,975,520.00	1,700,000.00
Receipts from IFAD (Direct Payments)	-	-		
GRZ Contributions(Taxes forgone)	252,027.86	24,204.36	73,577.76	7,368.39
Total	29,505,815.20	2,833,691.74	17,049,097.76	1,707,368.39

8 Agribusiness Business Policy Development

ZNADS Development Facilitation	2,211,371.60	212,376.62		
Undertake a Programme baseline study	327,525.06	31,454.99		
Consultancy Agriculture Risk Management	261,936.00	25,155.92		
Sub Total	2,800,832.66	268,987.53		

9 INSTITUTIONAL STRENGTHENING FOR
AGRIBUSINESS

Stakeholder meeting to review current agribusiness strategy	83,352.00	8,004.99		
Consultancy to review existing agribusiness Strategy	41,896.05	4,023.63	239,993.12	24,033.92
Quarterly M&E Technical working group re	87,071.77	8,362.23		
(Printing of MoA M&E Manual	49,920.00	4,794.24		
Review of Legumes IP	99,594.43	9,564.89		
Market Assessment for Sugar Beans	284,370.43	27,310.49		
TA- Nutrition Specialist	15,336.00	1,472.85		
Purchase of Office Furniture (sets)	162,243.28	15,581.59		
Procurement of materials for Farmer Field	129,490.00	12,436.01		
Sub Total	953,273.96	91,550.92	239,993.12	24,033.92

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10

	ZMK	US\$	ZMK	US\$
Identification and mobilisation of Category	1,009,989.04	96,997.75	107,373.00	10,782.83
Annual assessment of Cat. A farmers	894,040.24	85,862.21		
Training of Trainers for Cat. B	278,432.90	26,740.25		
Consultancy to develop Financial & Admin Manual	71,328.20	6,850.25		
Training of Cat. B Smallholder Farmers	245,136.84	23,542.55		
TA- Socio-economist	15,336.00	1,472.85		
MGF Disbursements to projects CAT. A	258,778.70	24,852.70		
MGF Disbursements to projects CAT. B	267,131.29	25,654.87		
Purchase of D/B 4x4 Vehicle	57,182.40	5,491.71		
Sub Total	3,097,355.61	297,465.12	107,373.00	10,782.83

11 ENABLING AGRO - MICRO, SMALL & MEDIUM (MSME)

Monitoring and backstopping continuing p	1,306,324.78	125,457.36		
Training of Trainers for Cat. C (FaaBS)	156,104.26	14,992.01		
Training of Cat. C Smallholder Farmers	131,915.02	12,668.91		
Identification of Beneficiaries in Brood	258,165.40	24,793.80		
Stakeholder workshops for Commodity group	2,112,330.98	202,864.92	158,850.00	15,907.91
Consultancy to develop MGF Guidelines	53,711.00	5,158.32		
Assessment of SAPP MGF Projects	1,586,511.51	152,366.05	36,372.00	3,642.45
MGF Disbursements to projects CAT. C	21,238.00	2,039.66	30,984.80	3,102.95
Agribusiness- Salaries	1,240,480.04	119,133.74	89,522.46	8,965.16
Agribusiness Unit- other benefits	29,732.82	2,855.49	1,445.00	144.71
Sub Total	6,896,513.81	662,330.26	317,174.26	31,763.16

12 FACILITATING PRO SMALLHOLDER MARKET - PULL AGRIBUSINESS

Training of Trainers for Cat. A	440,402.33	42,295.54		
Training of Category A Smallholder Farmers	404,925.37	38,888.39		
Mobilization & Registration of Seed Growers	451,270.87	43,339.34		
Consultancy to develop MGF Database	36,723.38	3,526.86		
Procurement of FaaBs Service Provider	56,770.00	5,452.10		
Start-up workshops for Muchinga, Northern, Luapula, C/belt, N/Western	4,408,060.75	423,343.17	1,537,367.06	153,958.41
Sub Total	5,798,152.70	556,845.40	1,537,367.06	153,958.41

Ministry of Agriculture
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13 PROGRAMME IMPLEMENTATION

Consultancy to develop PM&E database	72,604.00	6,972.77	-	-
Consultancy to develop online platform	44,091.00	4,234.43	-	-
Consultancy to undertake a Vulnerability Assessment	13,877.73	1,332.80	-	-
Development of ToRs (ZNADS	30,370.12	2,916.70	-	-
Salaries	3,596,013.14	345,355.40	1,419,236.80	142,128.34
Other benefits	1,753,752.67	168,427.63	35,136.27	3,518.69
Office fittings and maintenance	163,311.00	15,684.13	23,227.04	2,326.05
Office Equipment and Furniture	327,572.57	31,459.55	-	-
Purchase of Internet Networking equipment	116,513.25	11,189.75	44,650.00	4,471.44
General Operating Expenses	149,146.64	14,323.81	8,152.89	816.46
Vehicle Operation and Maintenance	239,782.21	23,028.30	58,806.78	5,889.16
Fuel & Lubricants	295,034.55	28,334.65	43,882.42	4,394.57
Vehicle Insurance & Equipment	(213.87)	(20.54)	164,659.67	16,489.71
Stationery & Grocery	107,353.09	10,310.02	69,335.55	6,943.55
Water & Electricity	38,324.86	3,680.66	2,800.00	280.40
Office Rent	251,722.80	24,175.06	244,693.75	24,504.66
Security for Premises	68,200.00	6,549.82	18,600.00	1,862.68
Communication	45,531.37	4,372.76	3,605.00	361.02
Miscellaneous	1,146.55	110.11	8,402.00	841.41
Tenders, Adverts & Evaluations	272,671.32	26,186.92	335,136.04	33,561.93
Newspapers & Other Publications			49,600.00	4,967.15
Maintenance of Financial Management System	210,580.62	20,223.83	67,871.00	6,796.89
Internal Audit	91,596.13	8,796.75		
2019 AWPB	448,721.56	43,094.51	934,366.09	93,571.35
Programme steering Committee Meetings	36,376.80	3,493.57		
Programme Baseline Study	15,258.00	1,465.35		
Supervisory & Monitoring Visits PMU & HQ	346,984.00	33,323.79	140,922.68	14,112.59
Regional Financial Management Workshop	237,856.37	22,843.35		
Regional Knowledge Management Workshop	426,303.42	40,941.50		
Thematic/Value Chain Regional Workshop	399,070.75	38,326.12	116,734.84	11,690.32

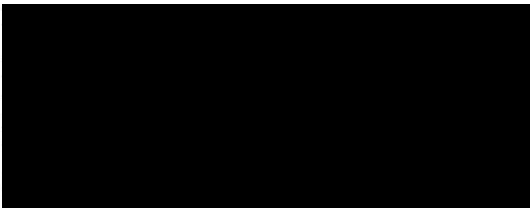
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Production of Documentary	-	-	16,365.00	1,638.86
Agriculture & Commercial Show	64,592.00	6,203.31		
Sub Total	9,864,144.65	947,336.82	3,806,183.82	381,167.26
GRAND TOTAL	29,410,273.4	2,824,516.05	6,008,091.26	601,705.58

14 Exchange Gain/loss

	2018		2017	
	ZMK	US\$	ZMK	US\$
Opening balances	10,948,184.04	1,095,607.24	-	-
Receipts from IFAD	29,253,787.34	2,809,487.38	16,975,520.00	1,700,000.00
Government Contributions	252,027.86	24,204.36	73,577.76	7,368.39
Total Receipts	40,453,999.24	3,929,298.98	17,049,097.76	1,707,368.39
Less Expenditure	29,410,273.39	2,824,516.05	6,008,391.26	601,705.59
Surplus	11,043,725.85	1,104,782.93	11,040,706.50	1,105,662.81
Exchange gain /Loss	1,875,096.39	(21,425.37)	(92,522.45)	(10,055.57)
Net Available	12,918,822.24	1,083,357.56	10,948,184.04	1,095,607.24
Closing Balances	12,918,822.24	1,083,357.56	10,948,184.04	1,095,607.24

15 Closing Programme Bank Balances

	2018		2017	
	ZMK	US\$	ZMK	US\$
	11,083,951.11	929,487.38	8,993,520.00	900,000.00
	1,833,344.40	153,742.15	1,724,769.68	172,601.24
	1,526.73	128.03	229,894.36	23,006.00
TOTAL	12,918,822.24	1,083,357.56	10,948,184.04	1,095,607.24

Ministry of Agriculture
Enhanced Smallholder Agribusiness Promotion Programme
Financial Statements for the Period Ended 31st December 2018

COMPARISON OF BUDGET AND ACTUAL RESULTS (COMPONENT)

	BUDGET 2018		ACTUAL 2018		VARIANCE 2018		UTILISATION
	ZMK	USD	ZMK	USD	ZMK	USD	%
Enabling Environment for Agribusiness Devt Growth	5,276,900.00	502,562.00	3,754,106.62	360,538.45	1,522,793.38	119,934	71%
Agribusiness Policy Devt	3,687,968.00	351,235.00	2,800,832.66	268,987.53	887,135.34	65,767	76%
Institutional Strengthening for Agribusiness	1,588,932.00	151,327.00	953,273.96	91,550.92	635,658.04	54,167	60%
Sustainable Agribusiness Partnerships	26,572,786.00	2,530,742.00	15,792,022.12	1,516,640.78	10,780,763.88	921,181	59%
Strategic Linkages of graduating SF to Markets	11,581,720.00	1,103,021.00	3,097,355.61	297,465.12	8,484,364.39	787,331	27%
Enabling Agro -Micro, Small & Medium (MSME)	8,345,767.00	794,835.00	6,896,513.81	662,330.26	1,449,253.19	91,926	83%
Facilitating Pro Smallholder Market - Pull Agribusiness	6,645,299.00	632,886.00	5,798,152.70	556,845.40	847,146.30	41,924	87%
Programme Implementation	10,894,216.00	1,037,544.00	9,864,144.65	947,336.82	1,030,071.35	29,914	91%
Programme Implementation	10,894,216.00	1,037,544.38	9,864,144.65	947,336.82	1,030,071.35	29,914	91%
TOTAL	42,743,902.00	4,070,848.00	29,410,273.39	2,824,516.05	13,333,628.61	1,071,029	69%

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STATEMENT OF SPECIAL ACCOUNT RECONCILIATION

		USD
1	Initial Deposit	1,700,000
2	Less amount(s) recovered:	
3	Outstanding Amount advanced	1,700,000
	Represented by:	
4	Special Account Balance as at 31st December 2018	929,487
5	Operational Account ZMK as at 31st December 2018	157,903
	Operational Account USD as at 31st December 2018	128
6	Total amount in application no. 8	429,248
7	Plus amounts withdrawn not yet claimed:	
	WAs not yet prepared: as at 31st December 2018	183,234
8	Plus amounts claimed in previous Appl. But not yet paid wa	-
9	Less Interest earned and/or plus Bank charges (if included in the Special Account)	
10	Total Special Account Advance as at 31st December 2018	1,700,000
	Difference between Line 3 and line 10	0
	Notes:	
a	Explain any difference between lines 3 and line 10	0

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CUMULATIVE STATEMENT OF SOURCES AND UTILISATION OF FUNDS

	Cumulative to 2017 USD	2018 USD	Cumulative to 2018 USD
SOURCES			
Opening Balance		1,095,607.24	
Funds from Partners	1,707,368.39	2,833,691.74	4,541,060.13
Total funds available	1,707,368.39	3,929,298.98	4,541,060.13
APPLIED TO:			
Consultancy	24,033.91	112,724.01	136,757.92
Equipment & Materials	7,293.21	78,575.44	85,868.65
Trainings	261,006.35	768,344.64	1,029,350.99
Goods, services & Input	14,425.27	340,464.15	354,889.42
Grants & Subsidies		470,692.74	470,692.74
Salaries & Allowances	294,946.85	1,053,715.07	1,348,661.92
Total funds utilised	601,705.59	2,824,516.05	3,426,221.64
Closing balance	1,105,662.80	1,104,782.92	1,114,838.49
REPRESENTED BY:			
Exchange loss	10,055.56	21,425.36	31,480.92
Programme Bank Balances	1,095,607.24	1,083,357.56	1,083,357.56
Closing balance	1,105,662.80	1,104,782.92	1,114,838.48

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STATEMENT OF SPECIAL ACCOUNT RECONCILIATIONS

Account No:

Depository Bank:

Loan No.

Currency:

US
Dollar(USD)

			USD	USD
Initial Deposit				1,700,000
Add:				
IFAD Replenishments				
27-Apr	IFAD WA2		838,491.50	
14-Aug	IFAD WA3		509,920.29	
10-Oct	IFAD WA4		684,981.50	
07-Nov-18	IFAD WA5		258,804.57	
10-Dec-18	IFAD WA6		323,834.66	
21-Dec-18	IFAD WA7		193,454.86	
			2,809,487.38	2,809,487.38
Total Receipts to date				4,509,487.38
Deduct:		Up to		
Transfers to Operation Account		2017	800,000	
01-Feb			690,000.00	
5/30			190,000.00	
5/30			750,000.00	
6/4			50,000.00	
14-Sep			500,000.00	
15-Nov-18			600,000.00	
Total Transfers to date			3,580,000.00	3,580,000
Closing Balance:		31-Dec-18		929,487.38
The closing balance represents funds held in the Special Account as at 31st December 2018				

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mulative as at 31st December 2018

Applicatio n No	WA AMOUNT (USD)	SOEs PAYMENTS	Initial deposit	Direct Payments	Total claims per category	Total paid per category	Amount received
	USD	USD	USD	USD	USD	USD	USD
1	1,700,000.00		1,700,000.0 0		1,700,000.0 0	1,700,000.00	1,700,000.00
Sub Total	1,700,000.00		1,700,000.0 0		1,700,000.0 0	1,700,000.00	1,700,000.00
2	838,491.50	838,491.50			838,491.50	838,491.50	838,491.50
		-			-	-	-
Sub Total	838,491.50	838,491.50	-	-	838,491.50	838,491.50	838,491.50
3	509,920.29			509,920.29	509,920.29	509,920.29	509,920.29
Sub Total	509,920.29	-	-	509,920.29	509,920.29	509,920.29	509,920.29
4	684,981.50			684,981.50	684,981.50	684,981.50	684,981.50
Sub Total	684,981.50	-	-	684,981.50	684,981.50	684,981.50	684,981.50
5	258,804.57	258,804.57			258,804.57	258,804.57	258,804.57
		-			-	-	-
Sub Total	258,804.57	258,804.57	-	-	258,804.57	258,804.57	258,804.57
6	323,834.66	323,834.66			323,834.66	323,834.66	323,834.66
Sub Total	323,834.66	323,834.66	-	-	323,834.66	323,834.66	323,834.66
7	193,454.86	193,454.86			193,454.86	193,454.86	193,454.86
Sub Total						-	
GRAND TOTAL							4,509,487.38

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ESAPP ASSETS

No	Date	Asset Type	Asset Description	Serial Number	Asset Code	Cost [ZMK]	Location	Condition
1	13-Mar-2018	Office Equipment	Mobile phone		ESAPP/OE/12	6,608.62	Programme Coordinator	Operational
2	27-Jul-2018	Office Equipment	Portable air conditioner	2414129150179180200224	ESAPP/OE/27	5,086.00	Programme Coordinator	Operational
3	22-Nov-2018	Office Equipment	Sony XDCAM Video Camera	1402218	ESAPP/OE/52	43,000.00	NAIS Solwezi	Operational
4	22-Nov-2018	Office Equipment	Video Triple stand	VCT - 668	ESAPP/OE/53		NAIS Solwezi	Operational
5	4-Feb-2019	Office Equipment	HP 200 G3 Ai0 Desktop		ESAPP/OE/30	11,920.00	Programme Coordinator	Operational
6	4-Feb-2019	Office Equipment	HP 200 G3 Ai0 Desktop		ESAPP/OE/23	11,920.00	Procurement and Contracts manager	Operational
7	4-Feb-2019	Office Equipment	HP 200 G3 Ai0 Desktop		ESAPP/OE/42	11,920.00	stores	Operational
8	4-Feb-2019	Office Equipment	HP 200 G3 Ai0 Desktop	I	ESAPP/OE/43	11,920.00	stores	Operational
9	4-Feb-2019	Office Equipment	HP envy x360 Laptop		ESAPP/OE/44	19,520.00	Agribusiness Manager	Operational
10	4-Feb-2019	Office Equipment	HP envy x360 Laptop		ESAPP/OE/14	19,520.00	Commodity Speacilist - Crops	Operational
11	4-Feb-2019	Office Equipment	HP envy x360 Laptop	8CG8113FHO	ESAPP/OE/15	19,520.00	Commodity Speacilist - Livestock	Operational
12	4-Feb-2019	Office Equipment	HP envy x360 Laptop	8CG8322011	ESAPP/OE/45	19,520.00	Finance and Admin Assistant	Operational
13	4-Feb-2019	Office Equipment	HP envy x360 Laptop	8CG8174MC7	ESAPP/OE/46	19,520.00	Finance and Admin Manger	Operational

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14	4-Feb-2019	Office Equipment	HP envy x360 Laptop	8CG8064JZQ	ESAPP/OE/47	19,520.00	Grants Management Officer	Operational
15	4-Feb-2019	Office Equipment	HP envy x360 Laptop	8CG7433J1R	ESAPP/OE/13	19,520.00	Knowledge Management Officer	Operational
16	4-Feb-2019	Office Equipment	HP envy x360 Laptop	8CG7397102	ESAPP/OE/48	19,520.00	Planning Monitoring and Evaluation Manager	Operational
17	4-Feb-2019	Office Equipment	HP envy x360 Laptop	8CG82009GQ	ESAPP/OE/49	19,520.00	Programme Assistant	Operational
18	4-Feb-2019	Office Equipment	HP envy x360 Laptop	8CG8172Q1W	ESAPP/OE/50	19,520.00	Programme Coordinator	Operational
19	4-Feb-2019	Office Equipment	HP envy x360 Laptop	8CG81615853	ESAPP/OE/51	19,520.00	stores	Operational
20	26-Feb-2019	Office Equipment	Heavy duty copier		ESAPP/OE/39	174,200.00	conference room	Operational
21	28/09/2018	Furniture and Fittings	Director Table		ESAPP/FF/003	8,059.70	Commodity Specialist - Crops	Operational
22	28/09/2018	Furniture and Fittings	Director Table		ESAPP/FF/002	8,059.70	Commodity Specialist - Livestock	Operational
23	28/09/2018	Furniture and Fittings	Director Table		ESAPP/FF/16	8,059.70	Finance and Admin Assistant	Operational
24	28/09/2018	Furniture and Fittings	Director Table		ESAPP/FF/004	8,059.70	Knowledge Management Officer	Operational
25	28/09/2018	Furniture and Fittings	Director Table		ESAPP/FF/25	8,059.70	Reception	Operational
26	28/09/2018	Furniture and Fittings	Cabinet Glass Door Cherry		ESAPP/FF/29	1,721.39	Agribusiness Manager	Operational

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27	28/09/2018	Furniture and Fittings	Cabinet Glass Door Cherry		ESAPP/FF/17	1,721.39	Finance and Admin Assistant	Operational
28	28/09/2018	Furniture and Fittings	Cabinet Glass Door Cherry		ESAPP/FF/38	1,721.39	Programme Coordinator	Operational
29	28/09/2018	Furniture and Fittings	Cabinet Swing Door Cherry		ESAPP/FF/006	2,900.33	Commodity specialist - Crops	Operational
30	28/09/2018	Furniture and Fittings	Cabinet Swing Door Cherry		ESAPP/FF/007	2,900.33	Commodity specialist - Livestock	Operational
31	28/09/2018	Furniture and Fittings	Cabinet Swing Door Cherry		ESAPP/FF/005	2,900.33	Knowledge Management Officer	Operational
32	28/09/2018	Furniture and Fittings	Cabinet Swing Door Cherry		ESAPP/FF/001	2,900.33	Specialist	Operational
33	28/09/2018	Furniture and Fittings	Chair Black		ESAPP/FF/32	1,475.51	Programme Coordinator	Operational
34	28/09/2018	Furniture and Fittings	Chair Black		ESAPP/FF/33	1,475.51	Programme Coordinator	Operational
35	28/09/2018	Furniture and Fittings	Chair Black		ESAPP/FF/34	1,475.51	Programme Coordinator	Operational
36	28/09/2018	Furniture and Fittings	Chair Black		ESAPP/FF/35	1,475.51	Programme Coordinator	Operational
37	28/09/2018	Furniture and Fittings	Chair High Black		ESAPP/FF/36	1,541.68	Programme Coordinator	Operational

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38	28/09/2018	Furniture and Fittings	Chair Office Black Leather		ESAPP/FF/10	4,104.23	Commodity Specialist - Crops	Operational
39	28/09/2018	Furniture and Fittings	Chair Office Black Leather		ESAPP/FF/11	4,104.23	Commodity Specialist - Livestock	Operational
40	28/09/2018	Furniture and Fittings	Chair Office Black Leather		ESAPP/FF/20	4,104.23	Finance and Admin Assistant	Operational
41	28/09/2018	Furniture and Fittings	Chair Office Black Leather		ESAPP/FF/28	4,104.23	Agribusiness Manager	Operational
42	28/09/2018	Furniture and Fittings	Chair Office Black Leather		ESAPP/FF/009	4,104.23	Knowledge Management Officer	Operational
43	28/09/2018	Furniture and Fittings	Chair Office Black Leather		ESAPP/FF/41	4,104.23	Procurement and Contracts manager	Operational
44	28/09/2018	Furniture and Fittings	Chair Office Black Leather		ESAPP/FF/26	4,104.23	Reception	Operational
45	28/09/2018	Furniture and Fittings	Coffe Table		ESAPP/FF/24	1,714.86	Reception	Operational
46	28/09/2018	Furniture and Fittings	Executive Table		ESAPP/FF/40	16,443.63	Programme Coordinator	Operational
47	28/09/2018	Furniture and Fittings	Round Conference Table		ESAPP/FF/37	1,305.60	Programme Coordinator	Operational
48	28/09/2018	Furniture and Fittings	Visitors Chair Black		ESAPP/FF/008	1,315.00	Commodity Speacilist - Crops	Operational

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49	28/09/2018	Furniture and Fittings	Visitors Chair Black		ESAPP/FF/54	1,315.00	Agribusiness Manager	Operational
50	28/09/2018	Furniture and Fittings	Visitors Chair Black		ESAPP/FF/18	1,315.00	Finance and Admin Assistant	Operational
51	28/09/2018	Furniture and Fittings	Visitors Chair Black		ESAPP/FF/19	1,315.00	Finance and Admin Assistant	Operational
52	28/09/2018	Furniture and Fittings	Visitors Chair Black		ESAPP/FF/21	1,315.00	Procurement and Contracts manager	Operational
53	28/09/2018	Furniture and Fittings	Visitors Chair Black		ESAPP/FF/22	1,315.00	Procurement and Contracts manager	Operational
54	28/09/2018	Furniture and Fittings	Writhing Table		ESAPP/FF/31	1,067.92	Reception	Operational
		Total				612,954.05		

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ASSETS HANDED OVER BY SAPP

No	Date	Asset Type	Asset Description	Serial Number	Asset Code	Cost [ZMK]	Contract Ref.	Location	Condition
1	20-Dec-2010	Furniture and Fittings	High Back Chair		SAPP/FF/40	1,385.98		Agribusiness Manager	Operational
2	20-Dec-2010	Furniture and Fittings	Visitors Chair		SAPP/FF/36	818.97		Agribusiness Manager	Operational
60	6-Jun-2011	Furniture and Fittings	4DRW Filling Cabinet		SAPP/FF/53	1,940.00		Agribusiness Manager	Operational
61	6-Jun-2011	Furniture and Fittings	Executive Table		SAPP/FF/50	5,100.00		Agribusiness Manager	Operational
126	30-Nov-2015	Furniture and Fittings	High back Chair		SAPP/FF/146	2,636.00		Agribusiness Manager	Operational
137	04-Jan-2016	Office Equipment	Laptop	5CG5381TBO	SAPP/OE/396	27,500.00		Agribusiness Manager	Operational
154	31-Aug-2016	Motor vehicles and cycles	Fond Ranger		BAC5585	\$42,560.00		Agribusiness Manager	Operational
138	04-Jan-2016	Office Equipment	Laptop	5CG5381TBZ	SAPP/OE/397	27,500.00		Assiatant Procurement Officer	Operational
62	6-Jun-2011	Furniture and Fittings	Visitors Chair		SAPP/FF/61	840.52		Assistant Procurement Officer	Operational
55	2-Apr-2011	Office Equipment	Epson LCD Projector		SAPP/OE/15			Ben	Other
139	04-Jan-2016	Office Equipment	Sony LCD Projector	681614L	SAPP/OE/380	9,500.00		Ben	Operational
95	21-Dec-2011	Office Equipment	Lawn Mower		SAPP/OE/94	2,560.00		Care taker	Operational

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140	04-Jan-2016	Office Equipment	Laptop	5CG5381TCM	SAPP/OE/390	27,500.00		Commodity Specialist Livestock	Operational
141	04-Jan-2016	Office Equipment	Laptop	5CG5381T9H	SAPP/OE/395	27,500.00		Commodity Specialist-Crops	Operational
123	23-Dec-2014	Motor vehicles and cycles	Toyota Hilux	1KDA482373	ALZ898	321,383.00		Commodity Specialist-Livestock	Operational
3	20-Dec-2010	Furniture and Fittings	Visitors Chair		SAPP/FF/32	818.97		Commodity Specialist - Crops	Operational
142	04-Jan-2016	Office Equipment	Printer	VNK3G04356	SAPP/OE/381	4,000.00		Commodity Specialist - Crops	Operational
124	23-Dec-2014	Motor vehicles and cycles	Toyota Hilux	1KDA484415	ALZ1701	321,383.00		Commodity Specialist-Crop	Operational
4	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/1	1,425.00		Conference Room	Operational
5	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/10	1,425.00		Conference Room	Operational
6	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/11	1,425.00		Conference Room	Operational
7	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/3	1,425.00		Conference Room	Operational
8	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/4	1,425.00		Conference Room	Operational
9	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/6	1,425.00		Conference Room	Operational
10	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/7	1,425.00		Conference Room	Operational
11	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/8	1,425.00		Conference Room	Operational
12	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/9	1,425.00		Conference Room	Operational

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13	20-Dec-2010	Furniture and Fittings	Conference Table		SAPP/FF/13	14,008.62		Conference Room	Operational
63	6-Jun-2011	Furniture and Fittings	4DRW Filling Cabinet		SAPP/FF/54	1,940.00		Conference Room	Operational
64	6-Jun-2011	Furniture and Fittings	Executive Table		SAPP/FF/49	5,100.00		Conference Room	Operational
65	6-Jun-2011	Furniture and Fittings	Glass Lockable Cabinet		SAPP/FF/72	1,550.00		Conference Room	Operational
66	6-Jun-2011	Furniture and Fittings	Glass Lockable Cabinet		SAPP/FF/71	1,550.00		Conference Room	Operational
79	23-Aug-2011	Office Equipment	HP Printer	CNCHC16777	SAPP/OE/68	2,250.00		Conference Room	Operational
100	4-Apr-2012	Office Equipment	Photocopying Machine		SAPP/OE/100	89,137.93		Conference Room	Operational
105	20-Dec-2012	Furniture and Fittings	Conference Chair		SAPP/FF/5	1,425.00		Conference Room	Operational
118	01-Sep-2013	Office Equipment	Colour Printer	CND8F45649	SAPP/OE/258	2,327.59		Conference Room	Operational
127	30-Nov-2015	Furniture and Fittings	High back Chair		SAPP/FF/144	2,636.00		Conference Room	Operational
153	05-Jan-2016	Office Equipment	HP PCs & S/ware	TRF528002F	SAPP/OE/402	15,500.00		Conference Room	Operational
143	04-Jan-2016	Office Equipment	HP PCs & S/ware	TRF528002K	SAPP/OE/400	15,500.00		Finance & Admin Assistant	Operational
144	04-Jan-2016	Office Equipment	Laptop	5CG5381TBD	SAPP/OE/393	27,500.00		Finance & Admin Assistant	Operational
14	20-Dec-2010	Furniture and Fittings	4DRW Filling Cabinet		SAPP/FF/26	1,594.83		Finance & Admin Manager	Operational
15	20-Dec-2010	Furniture and Fittings	Visitors Chair		SAPP/FF/30	818.97		Finance & Admin Manager	Operational

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16	20-Dec-2010	Furniture and Fittings	Visitors Chair		SAPP/FF/29	818.97		Finance & Admin Manager	Operational
45	31-Dec-2010	Office Equipment	HP Laserjet Printers	CNCKJ80367	SAPP/OE/9	2,281.50		Finance & Admin Manager	Operational
52	22-Feb-2011	Office Equipment	Office Safe		SAPP/OE/52	2,715.52		Finance & Admin Manager	Operational
67	6-Jun-2011	Furniture and Fittings	Executive Table		SAPP/FF/52	5,100.00		Finance & Admin Manager	Operational
90	23-Nov-2011	Furniture and Fittings	FD Desks		SAPP/FF/100	732.76		Finance & Admin Manager	Operational
106	20-Dec-2012	Furniture and Fittings	Glass Cabinet		SAPP/FF/94	1,750.00		Finance & Admin Manager	Operational
155	31-Aug-2016	Motor vehicles and cycles	Fond Ranger		BAC5614	\$42,560.00		Finance & Admin Manager	Operational
128	30-Nov-2015	Furniture and Fittings	2 Door Cabinet		SAPP/FF/148	5,074.00		Finance & Admin Officer	Operational
107	20-Dec-2012	Furniture and Fittings	2 Door Cabinet		SAPP/FF/90	1,652.00		Finance and Admin Assistant	Operational
129	30-Nov-2015	Furniture and Fittings	2 Door Cabinet		SAPP/FF/150	5,074.00		Finance and Admin Assistant	Operational
46	31-Dec-2010	Office Equipment	HP Laserjet Printers	CNCKK78480	SAPP/OE/11	2,281.50		Finance and Admin Manager	Operational
85	30-Sep-2011	Furniture and Fittings	Banquet chair		SAPP/FF/77	314.66		Finance and Admin Manager	Operational
145	04-Jan-2016	Office Equipment	HP PCs & S/ware	TRF5280051	SAPP/OE/399	15,500.00		Finance and Admin Manager	Operational
17	20-Dec-2010	Furniture and Fittings	High Back Chair		SAPP/FF/43	2,314.66		Grants Management Officer	Operational
101	20-Nov-2012	Office Equipment	1TB External hard driver		SAPP/OE/115	1,025.86		Grants Management officer	Operational

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102	30-Nov-2012	Office Equipment	Laptop		SAPP/OE/110	3,030.28		Grants Management officer	Operational
108	20-Dec-2012	Furniture and Fittings	Executive Table		SAPP/FF/82	6,198.86		Grants Management officer	Operational
109	20-Dec-2012	Furniture and Fittings	Glass Cabinet		SAPP/FF/93	1,750.00		Grants Management officer	Operational
110	20-Dec-2012	Furniture and Fittings	High Back Chair		SAPP/FF/84	2,946.55		Grants Management officer	Operational
111	20-Dec-2012	Furniture and Fittings	Visitors Chair		SAPP/FF/87	1,093.10		Grants Management officer	Operational
117	26-Feb-2013	Office Equipment	Laptop	CNU2469LF5	SAPP/OE/104	10,551.06		Grants Management officer	Operational
125	23-Dec-2014	Motor vehicles and cycles	Toyota Hilux	1KDA483734	ALZ978	321,383.00		Grants Management officer	Operational
146	04-Jan-2016	Office Equipment	Laptop	5CG5381TBN	SAPP/OE/391	27,500.00		Grants Management officer	Operational
147	04-Jan-2016	Office Equipment	Laptop	5CG5381TBH	SAPP/OE/398	27,500.00		Grants Management officer	Operational
112	20-Dec-2012	Furniture and Fittings	Writing Table		SAPP/FF/96	620.00		Guardhouse	Operational
18	20-Dec-2010	Furniture and Fittings	2 Seater Reception Chair		SAPP/FF/22	1,400.86		Hallway	Operational
91	23-Nov-2011	Office Equipment	Coffee Table		SAPP/OE/102	810.34		Hallway	Operational
19	20-Dec-2010	Furniture and Fittings	Visitors Chair		SAPP/FF/37	818.97		interns Office	Other
40	29-Dec-2010	Office Equipment	HP PCs & S/ware	3CB02826F7	SAPP/OE/5	9,003.17		interns Office	Operational
80	23-Aug-2011	Office Equipment	HP PCs & S/ware	TRF113131K	SAPP/OE/66	6,970.25		Interns Office	Operational

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86	30-Sep-2011	Furniture and Fittings	Banquet chair		SAPP/FF/75	314.66		interns Office	Operational
92	23-Nov-2011	Furniture and Fittings	Small swivel chair		SAPP/FF/103	754.31		interns Office	Operational
119	20-Nov-2013	Furniture and Fittings	Leather High Back Chair		SAPP/FF/105	2,500.00		interns Office	Operational
130	30-Nov-2015	Furniture and Fittings	2 Door Cabinet		SAPP/FF/152	5,074.00		interns Office	Operational
131	30-Nov-2015	Furniture and Fittings	High back Chair		SAPP/FF/147	2,636.00		interns Office	Operational
20	20-Dec-2010	Furniture and Fittings	4DRW Filling Cabinet		SAPP/FF/24	1,594.83		Kitchen	Operational
21	20-Dec-2010	Furniture and Fittings	ConferenceH/back Chair		SAPP/FF/12	1,385.98		Kitchen	Operational
56	2-Apr-2011	Office Equipment	Microwave LG		SAPP/OE/17	728.45		Kitchen	Operational
59	10-Apr-2011	Office Equipment	Water Dispenser		SAPP/OE/93	818.97		Kitchen	Operational
87	30-Sep-2011	Furniture and Fittings	Banquet chair		SAPP/FF/76	314.66		Kitchen	Operational
96	23-Dec-2011	Office Equipment	Binding Machine		SAPP/OE/98	1,681.03		Kitchen	Operational
97	23-Dec-2011	Office Equipment	Guillotine machine		SAPP/OE/99	301.72		Kitchen	Operational
148	04-Jan-2016	Office Equipment	Laptop	5CG5381T9Q	SAPP/OE/394	27,500.00		Knowledge Mgt Officer	Operational
149	04-Jan-2016	Office Equipment	Printer	PHKGG51668	SAPP/OE/387	4,000.00		Knowledge Mgt Officer	Operational
22	20-Dec-2010	Furniture and Fittings	4DRW Filling Cabinet			1,594.83		Mini Bar	Operational

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23	20-Dec-2010	Furniture and Fittings	Executive Table		SAPP/FF/20	4,461.21		Mini Bar	Operational
24	20-Dec-2010	Furniture and Fittings	High Back Chair		SAPP/FF/41	1,385.98		Mini Bar	Operational
25	20-Dec-2010	Furniture and Fittings	Visitors Chair		SAPP/FF/38	818.97		Mini Bar	Operational
68	6-Jun-2011	Furniture and Fittings	4DRW Filling Cabinet			1,940.00		Mini Bar	Operational
69	6-Jun-2011	Furniture and Fittings	Glass Lockable Cabinet		SAPP/FF/68	1,550.00		Mini Bar	Operational
88	30-Sep-2011	Furniture and Fittings	Banquet chair		SAPP/FF/74	314.66		Mini Bar	Operational
93	23-Nov-2011	Furniture and Fittings	Small swivel chair		SAPP/FF/102	754.31		Mini Bar	Operational
103	30-Nov-2012	Office Equipment	Printer	VNBQD6K13J	SAPP/OE/112	3,888.00		Mini Bar	Operational
113	20-Dec-2012	Furniture and Fittings	4 Drw Filling Cabinet		SAPP/FF/91	1,547.41		Mini Bar	Operational
114	20-Dec-2012	Furniture and Fittings	4 Drw Filling Cabinet		SAPP/FF/92	1,547.41		Mini Bar	Operational
26	20-Dec-2010	Furniture and Fittings	Visitors Chair		SAPP/FF/34	818.97		Monitoring & Evaluation Manager	Operational
27	20-Dec-2010	Furniture and Fittings	Visitors Chair		SAPP/FF/35	818.97		Monitoring & Evaluation Manager	Operational
94	23-Nov-2011	Furniture and Fittings	FD Desks		SAPP/FF/99	732.76		Monitoring & Evaluation Manager	Operational
122	24-Feb-2014	Office Equipment	Laptop	CNU352F4KX	SAPP/OE/251	13,295.00		Monitoring & Evaluation Manager	Operational
132	30-Nov-2015	Furniture and Fittings	2 Door Cabinet		SAPP/FF/151	5,074.00		Monitoring & Evaluation Manager	Operational

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156	31-Aug-2016	Motor vehicles and cycles	Ford Ranger		BAC 5586	\$42,560.00		Monitoring & Evaluation Manager	Operational
136	09-Dec-2015	Office Equipment	Diesel Generator		SAPP/OE/372	46,900.00		Outside	Operational
159	23-Dec-2014	Motor vehicles and cycles	Toyota Hilux		ALZ1268	321,383.00		Pool Vehicle	Operational
28	20-Dec-2010	Furniture and Fittings	4DRW Filling Cabinet		SAPP/FF/27	1,594.83		Procurements & Contracts Manager	Operational
29	20-Dec-2010	Furniture and Fittings	Executive Table		SAPP/FF/21	4,461.21		Procurements & Contracts Manager	Operational
30	20-Dec-2010	Furniture and Fittings	High Back Chair		SAPP/FF/42	1,385.98		Procurements & Contracts Manager	Operational
41	29-Dec-2010	Office Equipment	HP PCs & S/ware	4CE0320F9P	SAPP/OE/1	9,003.17		Procurements & Contracts Manager	Operational
70	6-Jun-2011	Furniture and Fittings	High Back Chair		SAPP/FF/65	1,385.98		Procurements & Contracts Manager	Operational
71	6-Jun-2011	Furniture and Fittings	Glass Lockable Cabinet		SAPP/FF/70	1,550.00		Procurements & Contracts Manager	Operational
115	20-Dec-2012	Furniture and Fittings	Executive Table		SAPP/FF/83	4,380.10		Procurements & Contracts Manager	Operational
133	30-Nov-2015	Furniture and Fittings	2 Door Cabinet		SAPP/FF/149	5,074.00		Procurements & Contracts Manager	Operational
150	04-Jan-2016	Office Equipment	Printer	VNK3G04359	SAPP/OE/386	4,000.00		Procurements & Contracts Manager	Operational
157	31-Aug-2016	Motor vehicles and cycles	Ford Ranger		BAC5587	\$42,560.00		Procurements & Contracts Manager	Operational
54	23-Feb-2011	Office Equipment	Laptop	CNU15139713	SAPP/OE/125	13,456.80		Programme Coordinator	Operational
57	2-Apr-2011	Office Equipment	Refrigerator - LG		SAPP/OE/18	801.72		Programme Coordinator	Operational

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72	6-Jun-2011	Furniture and Fittings	Glass Lockable Cabinet		SAPP/FF/67	1,550.00		Programme Coordinator	Operational
151	04-Jan-2016	Office Equipment	Printer	PHKGG43750	SAPP/OE/384	4,000.00		Programme Coordinator	Operational
158	02-Jan-2017	Motor vehicles and cycles	Nissan Patrol		BAE1896	604,571.95		Programme Coordinator	Operational
73	6-Jun-2011	Furniture and Fittings	4DRW Filling Cabinet		SAPP/FF/55	1,940.00		Programme Manager	Operational
134	30-Nov-2015	Furniture and Fittings	High Cabinet		SAPP/FF/142	7,112.00		Programme Manager	Operational
31	20-Dec-2010	Furniture and Fittings	2 Seater Reception Chair		SAPP/FF/22	1,400.86		Reception	Operational
32	20-Dec-2010	Furniture and Fittings	Visitors Chair		SAPP/FF/35	818.97		Reception	Operational
42	29-Dec-2010	Office Equipment	HP PCs & S/ware	3CB02828K7	SAPP/OE/4	9,003.17		Reception	Operational
84	26-Aug-2011	Office Equipment	TES 824 PABX Switchboard		SAPP/OE/70	9,900.00		Reception	Operational
152	04-Jan-2016	Office Equipment	Printer	VNK3G04352	SAPP/OE/389	4,000.00		Reception	Operational
50	26-Jan-2011	Office Equipment	Server		SAPP/OE/14	38,683.56		Server Room	Operational
51	26-Jan-2011	Office Equipment	CISCO T-switch & cabinet		SAPP/OE/14	12,212.60		Server Room	
74	6-Jun-2011	Furniture and Fittings	Glass Lockable Cabinet		SAPP/FF/69	1,550.00		Server Room	Operational
75	6-Jun-2011	Furniture and Fittings	Visitors Chair			840.52		Server Room	Operational
33	20-Dec-2010	Furniture and Fittings	Executive Table		SAPP/FF/18	4,461.21		SPEACLISTS	Operational

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76	6-Jun-2011	Furniture and Fittings	Visitors Chair		SAPP/FF/58	840.52		SPEACLISTS	Operational
116	12-Feb-2013	Office Equipment	MGF Shredder		SAPP/OE/117	1,999.50		SPEACLISTS	Operational
135	30-Nov-2015	Furniture and Fittings	High back Chair		SAPP/FF/145	2,636.00		Specialist	Operational
34	20-Dec-2010	Furniture and Fittings	4DRW Filling Cabinet		SAPP/FF/25	1,594.83		Store Room	Operational
35	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/2	1,425.00		Store Room	Operational
36	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/45	1,594.83		Store Room	Operational
37	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/46	1,594.83		Store Room	Operational
38	20-Dec-2010	Furniture and Fittings	Conference Chair		SAPP/FF/48	1,594.83		Store Room	Operational
39	20-Dec-2010	Furniture and Fittings	Round Table		SAPP/FF/28	2,400.86		Store Room	Operational
43	29-Dec-2010	Office Equipment	HP PCs & S/ware	4CE0320DBJ	SAPP/OE/2	9,003.17		Store Room	Other
44	29-Dec-2010	Office Equipment	HP PCs & S/ware	4CE0320FGZ	SAPP/OE/3	9,003.17		Store Room	Other
47	31-Dec-2010	Office Equipment	HP LaserJet Printers	CNCKJ80373	SAPP/OE/10	2,281.50		Store Room	Other
48	31-Dec-2010	Office Equipment	HP LaserJet Printers	CNCKJ80299	SAPP/OE/12	2,281.50		Store Room	Other
49	31-Dec-2010	Office Equipment	HP LaserJet Printers	CNCKJ80296	SAPP/OE/7	2,281.50		Store Room	Other
53	22-Feb-2011	Office Equipment	Fax Machine		SAPP/OE/53	1,081.90		Store Room	Operational

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58	2-Apr-2011	Office Equipment	Refrigerator - KIC		SAPP/OE/16	1,905.17		Store Room	Other
77	6-Jun-2011	Furniture and Fittings	4DRW Filling Cabinet		SAPP/FF/56	1,940.00		Store Room	Operational
78	6-Jun-2011	Furniture and Fittings	Executive Table		SAPP/FF/51	5,100.00		Store Room	Other
81	23-Aug-2011	Office Equipment	HP PCs & S/ware	TRF113132B	SAPP/OE/65	6,970.25		Store Room	Other
82	23-Aug-2011	Office Equipment	HP Printer	CNCHC16780	SAPP/OE/67	2,250.00		Store Room	Other
83	23-Aug-2011	Office Equipment	HP Printer	CNCHC16784	SAPP/OE/69	2,250.00		Store Room	Other
89	30-Sep-2011	Furniture and Fittings	Round Table		SAPP/FF/73	739.66		Store Room	Other
98	23-Feb-2012	Office Equipment	HP PCs & S/ware	TRF1407UN	SAPP/OE/103	8,136.22		Store Room	Repair or maintenance
99	3-Apr-2012	Office Equipment	Shredder		SAPP/OE/101	1,810.34		Store Room	Other
104	30-Nov-2012	Office Equipment	Printer	VNVQDNKILS	SAPP/OE/111	3,888.00		Store Room	Other
120	20-Nov-2013	Furniture and Fittings	Executive Table		SAPP/FF/104	5,000.00		Store Room	Other
121	20-Nov-2013	Furniture and Fittings	Round Table		SAPP/FF/107	1,600.00		Store Room	Operational
160	04-Jan-2016	Office Equipment	Laptop	5CG5381TCF	SAPP/OE/392	27,500.00		Finance & Admin Manager	Operational