

06 August 2019

Call for proposals

Reference No [2000002866]

Dear Sir/Madam,

IFAD is an international financial institution and a specialized United Nations agency. It is dedicated to eradicating poverty and hunger in rural areas of developing countries. IFAD provides low-interest loans and grants to developing countries to finance innovative agricultural and rural development programmes and projects. For more information on IFAD, please visit: [www.ifad.org/](http://www.ifad.org/).

IFAD has prepared a Concept Note, for the grant "Integrated fish-rice-vegetable food systems for improved livelihoods, food and nutrition security and climate resilience in Malawi, Ghana and Cote d'Ivoire: Scaling-up lessons learnt from Cambodia (or Asia)" under its Global/Regional Grants Programme. Proposals will be considered as part of a selection process, and will compete with other proposals for IFAD grant resources. Please note that all submissions received will be evaluated against pre-determined criteria. The following documents are part of this letter to Submit Bids:

This Letter

The Grant Concept Note

The Design Document Template to be used for your submission

Bidders' self-certification of eligibility for IFAD grant financing

General Provisions Applicable to IFAD Grant Agreements

Evaluation methodology and criteria for the review of the submissions

Guidance on eligible expenditure under grant financing and other costing aspects

Detailed activity based Budget

Financial Management Self-Assessment Questionnaire (FMAQ)

Grant agreement template

Your submission will include:

1. Project proposal (in English), submitted using the grant Design Document template with a detailed Budget using the detailed activity based budget table;
2. Bidders' self-certification of eligibility for IFAD grant financing and Grant FMAQ, duly filled in; and
3. A brief institutional profile, detailing experience in the priority area and specific theme outlined in the Grant Concept Note, and in the region/country(ies) where the grant would be implemented.

You can send requests of clarifications during the first 2 weeks of the submission period, up until 20 August 2019, by sending an email to

To the extent eligible institutions deem it appropriate to partner with other institutions, they can do so. In this case, only the applicant institution shall be responsible for achieving the project objectives and outcomes, producing the expected outputs, the overall project management, financial and technical reporting to IFAD, while the partner institution(s) will be sub-contracted by the proponent. In case of applicants partnering with other organizations, a single application must be submitted to IFAD for consideration, clearly indicating the lead agency and the names of all collaborating partners. The recipient may choose to sub-contract any part of the services under this agreement to a person or entity. The lead recipient shall be fully responsible and liable for the delivery of the services performed by them or on their behalf.

The preparation of the proposal shall be by, and at the expense of, your organization. IFAD shall not reimburse any costs incurred by you in the preparation of the proposal, site visit, collection of information, oral presentation, or for any subsequent discussions, clarifications, and negotiations related to this call, whatever the outcome of the call may be, including the case of no award. IFAD reserves the right to annul the selection process at any time without thereby incurring any liability to the applicant. This call does not commit or obligate IFAD to award a grant. In addition, please be advised that should your proposal be accepted, this does not guarantee IFAD support. The proposal would then need to be further developed and it will subsequently undergo rigorous approval processes, which closely examine technical, financial and legal aspects.

By submitting a proposal, applicants agree to abide to all conditions set forth by IFAD.

For more information on IFAD's grants programme, please visit:

<http://www.ifad.org/operations/grants/index.htm>

Kindly note that the deadline for submitting your application is 9 September. Proposals submitted after this deadline will be considered ineligible. Please note that requests for clarifications related to the bidding process can be sent to IFRV@ifad.org by 27 August 2019. IFAD will not address requests for clarifications received after this deadline.