# Project Proposal Template

*The proposal should not exceed* ***3500 words****, excluding annexes, pre-filled sections and other officially required documents.* ***The word limit will be strictly enforced.***

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| 1 – Title of the project | *[Name of the project]* |
| 2 – GRIPs ID | *[Insert GRIPS ID number. This will be completed by IFAD should the proposal be approved for funding]* |
| 3 - Project leader and contact details | *[Name, title, and email of IFAD staff member]* |
| 4 – Sponsoring division | *[IFAD division of the project leader]* |
| 5 – Co-sponsoring divisions and contact details | *[Name of additional IFAD divisions involved, and name, title, and email of any additional focal points]* |
| 6 – Proposed value of project | *[Proposed value of funding from the Facility, in US dollars. Please note the grant amount ranges between US$200 000 and US$500 000]* |
| 7 – Expected co-financing | *[Indicate any expected co-financing and the source(s) with specific value in cash/in kind. If co-financing is envisioned, it should be reflected in the activity-based budget as well]* |
| 8 – Focus country/countries | *[Name of the country/countries where the project will be implemented]* |
| 9 – Recipient(s) and contact details | *[Indicate the full name and address of the recipient organization(s); name, title and email of the contact person(s)]* |
| 10 – Categories of the Recipient(s) | *[Indicate the type of each of the recipient organization(s)]* |
| 11 – Project duration | *[Planned length of the implementation of the project in months. Please note the maximum length is 24 months]* |
| 12 – Selected strategic priorities | *[Indicate one priority to which the project is relevant]*  Promote innovations in strengthening the productive, managerial, financial and marketing capacities of rural people  Pilot inclusive production and business models that generate higher incomes  Promote investments and trade |
| 13 – Selected thematic areas | *[Indicate maximum of two areas that the project applies]*  Strengthening the capacities of smallholder farmers and their organizations to enhance resilience against disasters  Facilitating access to markets in conditions of specific barriers in a given context  Delivering up-to-date agriculture-related information to smallholder producers through digital services  Building trade capacities to enable smallholder producers to meet quality and sanitary standards of overseas markets |
| 14 – National COVID-19 context and rationale | *[Explain how the project directly responds to the selected thematic areas,* ***how it aligns with the COVID-19 response package of national governments****, and how it contributes to achieving the objectives of both the Facility and the IFAD SSTC Strategy]* |
| 15 – Target beneficiaries | *[Indicate which group(s) the project will be targetting and* ***provide indicative numbers of direct and indirect beneficiaries****, disaggregated by gender and other groups, as applicable]* |
| 16 – Main objective | *[Describe the main objective of the project]* |
| 17 – Main expected outcomes | *[Describe the expected outcomes of the project]* |
| 18 – Key activities /outputs by outcome | *[List the components of the project and the key activities and outputs for each component. Explain how the activities will contribute to achieving the proposed objective and the expected outcomes]* |
| 19 – Use of financial resources | *[A project budget template with breakdown by component and category is attached to be filled out] [Include also indication on the use of co-financing, as applicable]* |
| 20 – Rationale for recipient selection | *[Explain why the recipient(s) was/were selected. If proposing a consortium of organizations, clearly explain the value-added of choosing a group of organizations and their respective contribution to the project]* |
| 21 – Country ownership and institutional implementation arrangements | *[Outline the discussion held by the project leader with the recipient and the national government or relevant local counterpart, as applicable, and* ***confirm that the national government or relevant local counterpart agreed with the project contents and associated budget****]*  *[Describe the overall institutional set-up, as applicable, the implementation arrangements and implementing partners as well as their respective responsibilities]* |
| 22 – Supervision and M&E arrangement | *[Indicate planned supervision modalities and schedule, and* ***confirm that the sponsoring division will set aside a budget for supervision****]*  *[Explain how results will be captured and measured][A results measurement framework is attached to be filled out]* |
| 23 – Risks and mitigation measures | *[Describe the main risks associated with this project, and planned mitigation measures]* |
| 24 – Innovation | *[Describe which innovations the project will introduce]* |
| 25 – Scaling up and sustainability | *[Describe the project's potential and pathways for scaling up and planned measures to ensure sustainability of the supported activities]* |
| 26 – Knowledge exchange/sharing and learning | *[Describe how knowledge will be captured and disseminated, and how lessons learnt will be shared]* |
| 27 - Linkages | *[Indicate how this project is linked to and how it adds value to other IFAD funded programmes and projects and/or to other development initiatives undertaken by the RBAs and other development agencies]* |
| 28 – Additional information and/or documentation | *[Explain other factors or aspects that can further support the project proposal]* |