Information note to participants

Rural inequalities: evaluating approaches to overcome disparities

INTERNATIONAL CONFERENCE
2 and 3 May 2018
Italian Conference Room, IFAD Headquarters, Rome, Italy

Information at www.ifad.org/evaluation
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Introduction

The International Conference on “Rural inequalities: evaluating approaches to overcome disparities” will take place in Rome, Italy, from 2-3 May 2018. This information note covers the Conference sessions that will take place at the Headquarters of the International Fund for Agricultural Development (IFAD) from 2-3 May 2018. Participation at the Conference is by invitation only.

The plenary and breakout sessions can be followed on the public webcast at:
webcasting.ifad.org/rural_inequalities.

Further information can be found on the Conference website:
www.ifad.org/web/ioe/event/asset/39823314

Meeting venue and security

Where

The conference will be held in the Italian Conference Room (basement floor -1) at IFAD headquarters, Via Paolo di Dono 44 (EUR), Rome, Italy.

To obtain a building pass

At the main entrance on Via Paolo di Dono 44, go through the security check point. A valid identity document will be required (e.g. passport). Strict security measures will be implemented at the entrance to IFAD. Metal detectors and x-ray machines for baggage scanning will be in operation at the entrance.

To ensure the safety of all participants, building passes must be displayed at all times in the building. Under no circumstance should your building pass be used by another participant. Participants are reminded to never leave briefcases or any valuable items unattended at the meeting sites. Lost badges should be reported to the IFAD security check point at the main entrance, or send an email to security@ifad.org as soon as possible.

Organization of the Conference

Registration and accreditation at the Conference

All participants of the Conference are kindly requested to register immediately upon arrival at IFAD, in the registration area located in the lobby.

Registration will begin on Wednesday, 2 May 2018, from 8.00 to 17.00 and will continue on Thursday, 3 May 2018, from 8.00 until the end of the Conference.

Journalists are requested to send an email to Ms Yolanda Polo at y.polotejedor@ifad.org to obtain an accreditation form.

The conference will have plenary and breakout sessions. The Plenary will be held at the Italian Conference Room (-1 Level).

The rooms for breakout sessions will be announced during the Conference.

Social media

The International Conference is an interactive event, the outreach of which will be supported by a number of social media components.

Participants are encouraged to share their ideas, views and insights via social media channels using the following hashtag:
#EvalInequalities.

IFAD will use the following channels to report on the Conference:

- www.youtube.com/IFADEvaluation
- twitter.com/IFADeval
- www.facebook.com/ifad

Webcasting

Plenary and breakout sessions will be webcast at: webcasting.ifad.org/rural_inequalities.

Those who wish to follow the proceedings from the webcast and wish to interact with the prominent guests and panelists, may do so through the above social media channels and via the integrated chat in the webcast page.

Reception

2 May: Following the afternoon session, a reception will be hosted for all participants by the Independent Office of Evaluation (IOE) at IFAD headquarters.
Transport information

Airports

The two main airports in Rome are Fiumicino Airport (also called Leonardo da Vinci Airport, 36 km west of Rome, where most international flights land) and Ciampino Airport (16 km southeast of Rome, used primarily for charter flights from within Europe).

For more information about Rome’s airports, see [http://www.adr.it](http://www.adr.it).

Traveling from Fiumicino Airport to Rome City Centre

- **Taxis**

From Fiumicino Airport, there is a fixed rate of €48 (baggage included) to all destinations in central Rome, for a maximum of four passengers. The fixed rate also applies for journeys from the centre to Fiumicino Airport.

City of Rome taxis are white and can be recognized by the sign “TAXI” on the car top and by the identifying license number on the doors, on the back and inside the car. Any other vehicle at the airport exit or people inside the airport offering rides are likely to be driven by people without a regular taxi authorization and the fee could be higher or different from the set fee.

- **Airport trains**

Direct train: Leonardo Express. The Leonardo Express is a non-stop train service from Fiumicino Airport to Termini Station (the main train and subway station in the centre of Rome). The train departs from platforms 23/24 in Termini Station. The travel time from the airport to Termini is approximately 32 minutes. Cost: €14.00.

  - From Fiumicino Airport to Termini Station - every 30 minutes: from 6:23 to 23:23.
  - From Termini Station to Fiumicino Airport - every 30 minutes from 5:35 to 22:35.

Trains from Fiumicino to IFAD. From Fiumicino Airport, other trains travel near IFAD: Roma Tiburtina; Fara Sabina; PoggioMirteto; and Orte. These trains stop at every station and the journey will take approximately 28 minutes. Tickets cost €8. When taking these trains, get off at Roma Ostiense station and then take metro Line B (direction Laurentina) get off at Laurentina, which is the last station, and take the shuttle bus service to IFAD (see the map on page 4).

- **Airport bus**

There are a number of bus lines connecting Fiumicino airport to the city centre. The journey takes 45-55 minutes depending on the coach service.

Terravision Shuttle. Coach to Termini Station. One way €6, round trip €11. Reduced fares if booked online in advance. For more information: [www.terravision.eu/airport_transfer/bus-fiumicino-airport-rome](http://www.terravision.eu/airport_transfer/bus-fiumicino-airport-rome)

Tirreno Azienda Mobilità (TAM). Coach to Ostiense Station/Termini Station. One way fare €6. For more information see: [www.tambus.it](http://www.tambus.it).

Traveling from Ciampino Airport to Rome City Centre

Ciampino Airport is very small and serves various low cost airlines, including Ryanair and Wizzair. Some other low cost carriers like Easyjet have now moved to the Leonardo da Vinci – Fiumicino Airport.

Contact information of IOE focal points

For further information, please visit [www.ifad.org/web/ioe/event/asset/39823314](http://www.ifad.org/web/ioe/event/asset/39823314).

You can also contact us at [evaluation@ifad.org](mailto:evaluation@ifad.org).

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>IFAD extension</th>
<th>Mobile</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chitra DESHPANDE</td>
<td>Evaluation Officer</td>
<td>2573</td>
<td>+39 366 786 6197</td>
</tr>
<tr>
<td>Catrina PERCH</td>
<td>Evaluation Officer</td>
<td>2243</td>
<td>+39 338 646 6632</td>
</tr>
<tr>
<td>Yolanda POLO</td>
<td>Evaluation Communication Officer, Consultant</td>
<td>2946</td>
<td>+39 337 125 2025</td>
</tr>
<tr>
<td>Jaqueline SOUZA</td>
<td>Evaluation Communication Specialist, Consultant</td>
<td>2786</td>
<td>+39 334 762 0870</td>
</tr>
<tr>
<td>Laura MORGIA</td>
<td>Evaluation Administrative Assistant</td>
<td>2542</td>
<td>+39 335 594 5730</td>
</tr>
<tr>
<td>Manuela GALLITTO</td>
<td>Evaluation Assistant</td>
<td>2565</td>
<td>+39 347 400 2088</td>
</tr>
<tr>
<td>Johannes FEDERKEIL</td>
<td>Communications Intern</td>
<td>2973</td>
<td>+39 327 658 7319</td>
</tr>
</tbody>
</table>
• Bus

There are several bus companies that connect Ciampino Airport to the city centre. The journey takes approximately 40 minutes.

**SITBusShuttle**: It gets to 5 Via Marsala (next to Termini station). The price is 6 € for a one-way ticket or 8 € for a roundtrip. They leave the airport between 7:45 am and 11:15 pm. From Rome, the first bus leaves at 4:30 am.

**Terravision Shuttle**: The first bus leaves the airport at 8:15 am and the last departs at 12:15 (midnight). The first bus to leave from Termini (29 via Marsala) to the airport is at 4:30 am.

If you buy the ticket online before you get to Rome or a few days before going back home, you can find tickets for just 4 €. If you purchase a one-way journey from Termini station it will cost 6 €.

• Taxi

Official taxis connect Ciampino with the centre of Rome (the area inside the Aurelian Walls) for the fixed fare of 30€. The fixed fare is exposed on the sides of the taxis.

How to reach IFAD headquarters

**Metro (underground)**

IFAD headquarters is a 15-minute walk from Laurentina metro station, located in the southern suburb of Rome known as EUR. The station is the last stop of Line B, which connects to Rome’s historic city centre. The station also serves as a bus terminal.

**Public transport in Rome**

**Metro and bus**

Rome has a three-line metro system: Line A (orange), Line B (blue) and Line C (green). Tickets are valid for both the metro and bus and can be bought at vending machines in any metro station, newspaper kiosks and tobacco shops (called Tabaccaio). Tickets should be purchased in advance and the cost is €1.50 each. One ticket is valid for 75 minutes from when the ticket is first validated, and for a one-way trip, including a combination of metro

**Shuttle bus service schedule**

|-----------------------------------------------------|---------------------------------------------------------------|

IFAD drop-off and pick-up point is the yellow bus stop adjacent to IFAD’s main entrance (between Via Paolo di Dono 44 and 50). To accommodate the reception hosted in IFAD, the evening shuttle bus departing from IFAD on 2 May, will run until 19.40.
and bus connection. Tickets must be validated immediately upon boarding the bus or tram.

For further information on public transportation in Rome (including the routes, directions and schedules of buses and trams), call 06-469-54444 or consult www.atac.roma.it (lingua=ENG).

Taxi
Usually, you do not hail a taxi on the street, instead there are taxi stands or else you have to call for one (Telephone number: 6644) or you can also book a private taxi service (Blue Car: +39 348-359-0087, English spoken). You may ask the hotel reception or the IFAD guard house at the main entrance to call a taxi for you. Please note, however, that any taxi called but not used is entitled to payment of a minimum fare.

Rome mainline train stations:
There are three main railway stations in Rome.
– Termini
– Ostiense (nearest to IFAD)
– Tiburtina
For information on train travel in Italy, see: www.trenitalia.com

Services at IFAD

Travel agent
Assistance with travel arrangements may be obtained from the IFAD travel agent, Carlson Wagonlit Travel, located on the ground floor in room B-011. The office is open from 9:00 to 17:00 and can be reached on extension 2380 or contacted by email at cwtifad@cwtbook.it.

Parking and transportation
A limited number of parking spaces will be reserved for delegates from agencies based in Rome, on a first-come, first-served basis. These are located in the external parking lot at the rear of the building, at Via Paolo di Dono 86. A security guard will be available for assistance throughout the meeting.

Disabled access and facilities
IFAD headquarters is accessible to disabled persons with wheelchairs. Restroom facilities are available on all floors, including near the meeting room.

Banking facilities
A branch of Banca Popolare di Sondrio is located on the ground floor, close to the main reception area. The bank is open from 8:30 to 13:30 and from 14:30 to 16:00. Two ATM machines are located in the area opposite the bank.

Medical services
The IFAD nurse, Kim Harvey, will be available during the session. The Medical Service office is located on the ground floor, room B-035, extension 2370.

It is recommended that participants coming from abroad:
- Look into taking out medical travel insurance for any unexpected illness/injury;
- Bring their immunization card to show they have been vaccinated against yellow fever, if coming from countries where there has been endemic yellow fever in the last ten years;

Please remember that if a consultation with a private doctor/dentist is required, the IFAD nurse will be able to assist in organizing the appointment, but the cost of the consultation will be borne by the traveller.

A first-aid facility is available in the IFAD Medical Service and that the pharmacy across the street provides over-the-counter medicines. After hours, in case of an emergency, please call an ambulance by dialing 118.

Telephone and wi-fi connections
To speak with the IFAD switchboard, dial (+39) 06 54591 from outside IFAD and 9 from inside the building. To reach an internal IFAD number, dial (+39) 06 5459 plus the extension.

Wi-fi facilities are available in all meeting rooms. You may connect to the “ifadguest” network using ifadguest as password.

Post office
IFAD does not have a post office on its premises. The nearest post office is located within walking distance (ten minutes) on Via A. Del Sarto 12 (just off Via Baldovinetti) and is open from 8:00 to 19:00 from Monday to Friday.

Duty-free shop
The duty-free shop is located on the ground floor close to Carlson Wagonlit Travel and is open from 10:00 to 16:00 (except Mondays).

Restaurants and cafeterias
The Conference will provide coffee, light beverages and pastries to all participants during coffee breaks.

A light stand-up lunch will be served for all
participants outside the Executive Dining Room, on the minus 1 level.

The cafeteria is located on the ground floor and is open from 7:30 to 17:30. It offers cold and hot beverages, sandwiches and pastries, and it operates as a self-service restaurant serving hot and cold meals from 12:00 to 14:30.

Vending machines with refreshments and snacks are located at various points throughout the premises.

Just across the IFAD gate, there are many cafeterias and restaurants. The average prices are €6-10 per meal. Below is a short list.

**Cheng Du** (Chinese) (5-minute walking distance)
Via Paolo di Dono 23-27
Tel: 06/5193031

**Mela Verde** (5-minute walking distance)
Via Paolo di Dono 41
Tel: 06/5043200

**Food and Drink Mirage** (5-minute walking distance)
Via A. Baldovinetti 98
Tel: 06/5033167

**Terralba** (5-minute walking distance)
Via Alessio Baldovinetti 69
Tel: 06/503 6574

**Pizza Pazza** (5-minute walking distance)
Via Alessio Baldovinetti 25/27
Tel: 06/504 1363

**Bread Factory** (5-minute walking distance)
Via Alessio Baldovinetti 5
Tel: 06/8937 0650

**Bar Pasticceria Moroni** (5-minute walking distance)
Via Alessio Baldovinetti 61
Tel: 06/5031414

**Shangri-la Corsetti** (10 minutes by car)
Viale Algera141
Tel: 06/5918861

**Orto di Roma** (10 minutes by car)
Via Grotta Perfetta 551
Tel: 06/5032081

**Climate**

Rome has a typically Mediterranean climate, with rainy winters and hot summers. In May, the average temperature is 21°C during the day. You can see a Rome weather overview at the following link:


**Police forces in Italy**

The common emergency number for the police in all European Union member countries is 112 (Carabinieri) or 113 (Polizia di Stato). Multilingual operators are available.

Emergency telephone numbers in Rome
- Medical emergencies, Ambulance, Fire Brigade, police: 112
- IFAD Security (24hours): 06 5459 2777
- IFAD Duty Officer: 06 5459 2666

**Visa and entry requirements**

Italy is a member of the Schengen Area. Many overseas visitors require a valid visa for Italy. Please be informed that Italy does not issue visas upon arrival. Please visit the following website to verify whether you require a visa: http://visitoperitalia.esteri.it/home/en

Participants are requested to make their own visa arrangements. Upon request, IFAD will issue an official letter of invitation for the visa application. Please contact Ms Manuela Gallitto at evaluation@ifad.org.

Please also check whether you need a transit visa for countries in which you may have to transfer/stop over during your trip to/from Rome.

**Accommodation**

Participants are responsible for making their own accommodation arrangements. To avail of the rates below indicate that you are participating in a meeting at IFAD. All prices are correct at time of publication. Breakfast is available in most hotels (included in the price).

**Hotels with IFAD negotiated rate**

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Price +IFAD negotiated rate</th>
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<tbody>
<tr>
<td>Tre Fontane***</td>
<td>DUS €100</td>
</tr>
<tr>
<td>Location: Walking distance</td>
<td>DR €120</td>
</tr>
<tr>
<td>Distance from IFAD: 1.1 km</td>
<td>Breakfast, Wi-Fi and parking included</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Apartel Adagio Rome Vatican</td>
<td>DUS €100</td>
</tr>
<tr>
<td>Location: EUR</td>
<td>DR €120</td>
</tr>
<tr>
<td>Distance from IFAD: 2.2km</td>
<td>Breakfast: €5</td>
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<tr>
<td></td>
<td>Wi-Fi: €3.5/night</td>
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<tr>
<td></td>
<td>parking: €12/night</td>
</tr>
<tr>
<td></td>
<td>Rome City tax: €4/night</td>
</tr>
<tr>
<td>Hotel Name</td>
<td>Address</td>
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<tr>
<td>Casa San Bernardo***</td>
<td>289 Via Laurentina 00142 Rome</td>
</tr>
<tr>
<td>Orto Di Roma***</td>
<td>551 Via Di Grotta Perletta 00142 Rome</td>
</tr>
<tr>
<td>Barceló Aran Park***</td>
<td>24 Via Riccardo Forster 00143 Rome</td>
</tr>
<tr>
<td>Sheraton Roma Hotel &amp; Conference Center***</td>
<td>100 Vale Del Pattinaggio 00144 Rome</td>
</tr>
<tr>
<td>Villa San Pio***</td>
<td>19 Via Santa Maria 00153 Rome</td>
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<tr>
<td>Pulitzer Roma***</td>
<td>905 Vale G. Marconi 00146 Rome</td>
</tr>
<tr>
<td>H10 Roma Citta – Li***</td>
<td>35 Via Amedeo Avogadro 00146 Rome</td>
</tr>
<tr>
<td>Santa Prisca***</td>
<td>25 Largo Gelsomini 00153 Rome</td>
</tr>
<tr>
<td>Hotel Lancelot***</td>
<td>47 Via Capo D’Africa 00184 Rome</td>
</tr>
<tr>
<td>Bettoja Hotel Massimo D’azeglio***</td>
<td>18 Via Cavour Stazione F.s. 00184 Rome</td>
</tr>
<tr>
<td>Bettoja Hotel Mediterraneo***</td>
<td>15 Via Cavour Stazione F.s. 00184 Rome</td>
</tr>
<tr>
<td>Bettoja Hotel Atlantico***</td>
<td>23 Via Cavour 00184 Rome</td>
</tr>
<tr>
<td>Ibis Roma Fiera***</td>
<td>63 Via Arturo Mercanti 00148 Rome</td>
</tr>
</tbody>
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### Other hotels in the centre of Rome

**Hotel Name** | **Address** | **Distance from IFAD: 13.9km** | **Room Type**               | **Rate: Night Price** | **Room Type**               | **Rate: Night Price** | **Room Type**               | **Rate: Night Price** |
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<tbody>
<tr>
<td>Fort:seven Hotel Rome***</td>
<td>Via Luigi Petroselli 47 00186 Rome</td>
<td></td>
<td>DUS: €120</td>
<td>SR: €116</td>
<td>DUS: €121</td>
<td></td>
<td>Breakfast, Wi-Fi included parking: price upon request</td>
<td>Rome City tax: €6/night</td>
</tr>
</tbody>
</table>

**Location:** Rome

**Distance from IFAD:** 9.3 km
<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Address</th>
<th>Distance from IFAD</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Fifteen Keys Hotel ****</td>
<td>Via Urbana 6 00184 Rome fifteenkeys.com <a href="mailto:info@fifteenkeys.com">info@fifteenkeys.com</a> Tel.: (+39) 06 4891 3446 Location: Monti/Colosseo</td>
<td>10.6 km</td>
</tr>
<tr>
<td>Relais Trevi 95 Boutique Hotel ****</td>
<td>Via del Lavoratore 95 00187 Rome relais95com <a href="mailto:info@relais95.com">info@relais95.com</a> Tel.: (+39) 06 6984 0834 Location: Fontana di Trevi</td>
<td>13.7 km</td>
</tr>
<tr>
<td>Hotel Artemide ****</td>
<td>Via Nazionale, 22 00184 Rome hotelartemide.it <a href="mailto:info@hotelartemide.it">info@hotelartemide.it</a> Tel.: (+39) 06 4899 11 Location: Repubblica</td>
<td>11 km</td>
</tr>
<tr>
<td>Hotel La Griffe Roma MGallery by Sofitel *****</td>
<td>Via Nazionale, 13 00184 Rome lagriffeluxuryhotel.com Location: Repubblica</td>
<td>11 km</td>
</tr>
<tr>
<td>Hotel Hassler *****</td>
<td>Piazza Trinità dei monti 6 00187 Rome hotelhassler.com <a href="mailto:booking@lagriffehotel.com">booking@lagriffehotel.com</a> Tel.: (+39) 06 4782 9885 Location: Piazza di Spagna</td>
<td>12.3 km</td>
</tr>
<tr>
<td>Radisson Blues. Hotel *****</td>
<td>Via Filippo Turati, 171 00185 Rome radissonblu.com <a href="mailto:info.rome@radissonblu.com">info.rome@radissonblu.com</a> Tel.: +39 06 444 841 Location: Termini</td>
<td>10.3 km</td>
</tr>
<tr>
<td>Portrait Roma *****</td>
<td>Via Bocca di Leone, 23 00186 Rome lungnocollection.com/it/portrait-roma <a href="mailto:portraitroma@lungnocollection.com">portraitroma@lungnocollection.com</a> Tel.: (+39) 06 693 80 742 Location: Piazza di Spagna</td>
<td>13.8 km</td>
</tr>
</tbody>
</table>
Logistical information

Ground floor

Minus 1 level