

Project Proposal Template

*The proposal should not exceed **3500 words**, excluding annexes, pre-filled sections and other officially required documents. **The word limit will be strictly enforced.***

1 – Title of the sub-project	<i>[Name of the project]</i>
2 – GRIPs ID	<i>[Insert GRIPS ID number. This will be completed by IFAD should the proposal be approved for funding]</i>
3 - Project leader contact details and Sponsoring division	<i>[Name, title, and email of IFAD staff member] [IFAD division of the project leader]</i>
4 – Proposed value of the grant and total cost of the project	<i>[Proposed value of funding from the Facility, in US dollars. Please note the grant amount ranges, but not more than US\$500,000]</i>
5 – Expected co-financing	<i>[Indicate any expected co-financing and the source(s) with specific value in cash/in kind. If co-financing is envisioned, it should be reflected in the activity-based budget as well]</i>
6 – Focus country(ies)	<i>[Name of the country/countries where the project will be implemented]</i>
7 – Recipient(s) and contact details	<i>[Full name and country of the recipient organization(s)] [Indicate the type of each recipient organization(s)] [Name, title and email of the contact person(s)]</i>
8 – Project duration	<i>[Planned length of the implementation of the project in months. Please note the maximum length is 24 months]</i>
9 – Strategic priorities	<i>[Select one priority to which the project is most relevant]</i> <input type="checkbox"/> Facilitate technical cooperation in strengthening productive, managerial, financial and marketing capacities of rural people <input type="checkbox"/> Pilot innovations and business models <input type="checkbox"/> Promote Rural investment and trade
10 – Project rationale and SSTC context	<i>[Explain how the project aligns with the development challenges and priorities of national government(s), how SSTC interventions leverage knowledge, technology and resources from the Global South to tackle the above challenges, and complement IFAD ongoing operations in the country(s) to achieve IFAD SSTC objectives]</i>
11 – Main objective	<i>[Describe the main objective of the project]</i>
12 – Direct and indirect target group	<i>[Indicate which group(s) the project will be targeting and provide indicative numbers of direct and indirect beneficiaries, disaggregated by gender and other groups, please refer to IFAD SSTC core indicator - outreach]</i>

13 – Key activities and outputs by component	<p><i>[List the components of the project and the key activities and outputs for each component. Explain how the activities will contribute to achieving the project objective and the expected outcomes. Explain the pertinence between the components/ activities proposed and the outcomes expected]</i></p> <p>Component 1: Component 2: Component 3:</p>
14 – Main expected outcomes	<p><i>[Describe the expected outcomes of the project, please refer to IFAD SSTC key indicators in ownership, effectiveness and sustainability]</i></p> <p>Outcome 1: Outcome 2: Outcome 3:</p>
15 – Implementation procedures and arrangements	<p><i>[Describe the overall institutional set-up, as applicable, the implementation procedures and implementing partners as well as their respective responsibilities and their value-added to the project]</i></p>
16 – SSTC elements/ interventions	<p><i>[Indicate key SSTC interventions proposed, including categories of 1) knowledge and policy exchange; 2) technical assistance; 3) business collaboration; and 4) trade facilitation]</i></p> <p><i>[Highlight the targeted solutions, technology, equipment and/or expertise to be brought in from China through the project, and indicate the names of these Chinese partners]</i></p>
17 – Country ownership	<p><i>[Outline the discussion held by the project leader with the recipient and the national government or relevant local counterpart, as applicable, and confirm that the national government or relevant local counterpart agreed with/endorsed the project contents and associated budget.]</i></p>
18 – Use of financial resources	<p><i>[A project budget template with breakdown by component and category is attached to be filled out]</i></p> <p><i>[Include also indication on the use of co-financing, as applicable]</i></p>

Budget Summary

Budget Category	Year 1 US\$	Year 2 US\$	Total Grant		Co-finance	US\$
			US\$	% of total grant	US\$	
Consultancies						
Goods, Services and Inputs						
Workshops and Training						

Travel and Allowances						
Salaries and Allowances						
Office equipment and Operating costs						
Sub-total						
Indirect Costs/Overheads						
Total						
19 – M&E arrangement and Supervision	<p><i>[Explain how results will be captured and measured in line with the IFAD SSTC M&E guidance note]</i></p> <p><i>[Indicate planned supervision modalities and schedule, and confirm that the sponsoring division will set aside a budget for supervision]</i></p>					
20 – Risks and Mitigation Measures	<p><i>[Describe the potential risks that could possibly have impact on project implementation and outcome achievement, and the planned measures to mitigate these risks]</i></p>					
21 – Scaling up and sustainability	<p><i>[Describe the project's potential and pathways for scaling up and planned measures to ensure sustainability of the supported activities, as the exit strategy]</i></p>					
22 – Knowledge management, innovation and visibility plans	<p><i>[Describe how knowledge will be captured and disseminated, and how lessons learnt will be shared. Please list main knowledge and communication products that to be produced from this project]</i></p> <p><i>[Describe which innovations the project will introduce, and how to adopt and convert them into results]</i></p>					
23 – Additional information and/or documentation	<p><i>[Indicate how this project is linked to and how it adds value to other IFAD funded programmes and projects and/or to other development initiatives undertaken by other development agencies]</i></p> <p><i>[Explain other factors or aspects that can further support the project proposal]</i></p>					

China-IFAD South-South and Triangular Cooperation Facility

Annex 1: Results Measurement Framework

Results Hierarchy	Indicators			Means of verification			Assumptions
	Name	Baseline	End target	Source	Freq.	Resp.	
Outreach	Outreach Indicator 1						
Development Objective							
Outcome 1	Outcome Indicator 1 Outcome Indicator 2						
Outputs under outcome 1	Output Indicator 1 Output Indicator 2 Output Indicator 3						
Outcome 2	Outcome Indicator 3						
Outputs under outcome 2	Output Indicator 4 Output Indicator 5 Output Indicator 6						
...							