



Investing in rural people



This initiative is funded by
the Ministry of Finance of the
People's Republic of China

China – IFAD South-South and Triangular Cooperation Facility

[Insert title of the Project]

Project Completion Report

[Month Year]

I. Grant Information

Name of recipient (Executing/implementing Agency)	
Local counterparts	
Foreign counterparts	
Target country(ies)	
Date of grant approval	
Date of grant effectiveness	
Original completion date	
Completion date	
Closing date	
Approved grant amount (in US\$)	
Co-financing (in US\$) (amount/type/source)	
Grant amount to be refunded (in US\$)	

II. Brief description of the project

1. Objectives and Target Groups

Present the project's objectives and target group. The main problems that the project intended to address are also described in this section.

"Click here and insert text"

2. Expected Outputs and Outcomes

If the project includes any innovative features, these are also described. Any modifications to the original project logframe are presented in this section. "Click here and insert text"

III. Project achievements

1. Outputs delivery

1) Component 1

"Click here and insert text"

2) Component 2

"Click here and insert text"

3) Component 3.

"Click here and insert text"

2. Outcomes and added value of SSTC

"Click here and insert text"

3. Financial management and delivery

Present summary descriptions of the project expenditures in Appendix 2, in comparison with the original project budget, by category and component. Provide details of any budget reallocation and the reasons. An assessment is made of the quality of financial management during the project implementation. Issues related to flow of funds, etc. are highlighted and their reasons and consequences analysed in this section.

Attach the statements of expenditures (SOE) covering the project period when available.

"Click here and insert text"

4. Knowledge management

Provide an overview of the project's knowledge management (KM), detailing the good practises, innovative solutions, knowledge products, etc. that were summarized and disseminated through the project. The list of knowledge products is updated in Appendix 3.

When applicable, the involvement of Chinese institutes or experts in the KM activities should be highlighted in this section.

[Please refer to the Facility's knowledge management guidance note for more information.]

"Click here and insert text"

5. Communication and visibility

Attach links to project related essays/stories/publications in the press or on social media, and the pictures/videos produced during project implementation.

[For more information on communication product guidelines please refer to the Facility's communication guidance note.]

"Click here and insert text"

IV. Implementation constraints and scaling-up measures

Provide an overview of the key issues or difficulties encountered during the project implementation and outline the mitigation measures adopted to overcome these problems. If applicable, this section should describe changes made to the approved project proposal, including project objectives, logframe, duration, etc., and provide the rationale behind these changes.

Furthermore, the section should also review and recommend how to scale up the results and innovations piloted by the project beyond the project period.

"Click here and insert text"

V. Conclusions

Provide a summary of overall project performance and key achievements, emphasizing strong aspects in attaining targets on outreach, effectiveness, sustainability and ownership, as well as lessons learned thereof.

[For more information on SSTC RMF indicators for outreach, effectiveness, sustainability and ownership, please refer to the Guidance Note on M&E of SSTC initiatives in IFAD.]

"Click here and insert text"

Appendices

Appendix 1. Final project logical framework

Appendix 2. Financial performance by budget categories and project components

Appendix 3. List of knowledge and communication products

["Click here and add as appropriate"]

Appendix 1: Project Logical Framework

1a. Project logframe matrix

Results hierarchy	Indicators			Means of verification			Assumptions	Results		
	Name	Baseline if applicable	Project-end target	Source	Frequency	Responsibility		Year 1 result	Year 2 result	Cumulative
Development objective	Outreach Indicator 1									
Outcome 1	Indicator 2 Indicator 3									
Outputs under outcome 1	Indicator 4 Indicator 5 Indicator 6									
Outcome2	Indicator 7									
Outputs under outcome 2	Indicator 8 Indicator 9 Indicator 10									
...	...									

Note: Only “results” columns marked in yellow need to be updated. The other parts of the logframe should be copied from the original logframe in the approved project proposal.

1b. SSTC related indicators in line with the Facility Result Framework

Descriptions	Planned	Actual
Number of technologies transferred		
Number of solutions made available		
Number of innovations piloted		
Number of knowledge products produced		
Number of online knowledge exchange platforms made operational		
Number of on-site trainings organised		
Number of knowledge sharing workshops organised		
Number of exchange visits organised		
Number of institutional capacity-building or policy dialogues convened		
Number of foreign experts/institutes mobilized		
Number of Chinese experts/institutes mobilized		
Number of B2B linkages or private-public-partnership established		
Number of South-South partnerships established or enhanced		
Amount of co-financing/investments mobilized (including in-kind)		
Number of products' export established		
Number of trade agreement supported		

Appendix 2. Financial performance by budget categories and project components

2a: Project costs by categories

Budget item by Category	SSTC Facility Grant (USD '000)			Co-Financing (USD '000)			Note on the variances
	Planned in Project Proposal	Actual	Variance	Planned in Project Proposal	Actual	Variance	
<i>Direct Costs</i>							
Consultants							
Goods, Services and Inputs							
Workshops							
Trainings							
Travels and Allowances							
Salaries and Allowances							
Office equipment and Operating costs							
Subtotal							
<i>Indirect Costs</i>							
Overheads/ Management fees							
Total							

2b: Project costs by components

Budget item by Component	SSTC Facility Grant (USD '000)			Co-Financing (USD '000)			Note on the variances
	Planned in Project Proposal	Actual	Variance	Planned in Project Proposal	Actual	Variance	
Component 1							
Activity 1.1							
Activity 1.2							
Activity 1.3							
Subtotal							
Component 2							
Activity 2.1							
Activity 2.2							
Activity 2.3							
Subtotal							
...							
Total (Component 1,2,3 etc)							

Appendix 3. List of knowledge and communication products

No.	Title	Type (Fact sheet, studies, news, videos, etc.)	Reference or link

Other Appendices and Annexes

Provide a list of supervision reports, evaluation reports, etc., generated by the project and links to where they can be found online.